



## **Notice of AGM**

**Date: 03 October, 2020 at 5pm**

**Duration: 90 minutes**

**Location: via ZOOM (*link provided upon registration*)**

**Chairperson: Liz Wood**

**Returning Officer: Janice Carpenter**

**Guest Speaker: Marg Lacey**

### **Agenda**

1. Welcome and Introductions
2. Accept minutes from 2019 AGM
3. Present the 2020 Annual Report
4. Consider a motion to Accept the 2020 Financial Statement (refer p10 Annual Report)
5. Consider a motion to maintain current membership and plot rental fees
6. Election of the Committee for 2020 – 2021
7. Guest Speaker Marg Lacey; “Birdbaths and birds in your backyard”

### **Notes:**

1. All fully registered and paid up members are entitled to vote
2. Voting in favour of/against motions shall be signalled by a show of raised hands as viewed by Secretary through the video conference medium and instructions provided via duly completed and signed and received Proxy forms
3. All nominations for Committee positions must be provided using the *Nomination Form* attached to this notice and received by the Secretary at least 48 hours prior to the commencement of the meeting.

**Community Garden 3231 Inc.**  
(Registration No. A010668E)  
**PO Box 245 Aireys Inlet Vic 3231**



**NOMINATION FORM for Community Garden 3231 Inc Committee, 2020 – 2021**

Person Nominated: \_\_\_\_\_

Proposed by: \_\_\_\_\_ (name, sign & date)

Nominated for: (Please tick appropriate box)

President  Vice President  Secretary  Treasurer

Garden team leader  Building and maintenance team leader

General member

Acceptance of Nomination: \_\_\_\_\_ signed \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS: Due to Victorian State Government COVID-19 Restrictions in force at the time of the AGM, please submit by emailing a scanned or photographic image copy of this completed, signed and dated form.**

**Please email the form to [cg3231secretary@gmail.com](mailto:cg3231secretary@gmail.com) so that it is received at least 48 hours prior the published time and date of the Annual General Meeting**

**APPOINTMENT OF PROXY FORM**

I, (name) \_\_\_\_\_

Of (address) \_\_\_\_\_

Being a member of Community Garden 3231 Inc.

Appoint (name of proxy holder) \_\_\_\_\_ or Chairperson

Of (address of proxy holder) \_\_\_\_\_

Also being a member of that Association, as my proxy to vote for me on my behalf at the AGM of the association to be held on 03 October, 2020 and at any adjournment of that meeting.

My proxy is authorized to vote in favour of / against\* the following resolutions (\*delete as applicable) (insert resolution(s)):

\_\_\_\_\_

And otherwise to vote without guidance on my behalf.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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