

**Community Garden 3231 Inc  
Annual General Meeting  
Minutes of Meeting**



<b>Date &amp; Time:</b>	Wednesday, September 7, 2022, 19:00 to 20:30
<b>Location:</b>	Via ZOOM (Meeting ID 848 4934 6784)
<b>Chair:</b>	Liz Wood
<b>Returning Officer</b>	Sue Leavesley on standby/ Not required if positions uncontested/
<b>Minutes:</b>	Paul Hermecz
<b>In attendance</b>	30 Registered members attended <b>Attachment A</b> provides details of the members who registered and attended the meeting via ZOOM.
<b>Apologies</b>	Jo Murray, Sue Guinness, Gabriel Fuller, Margaret Jacobs, Diane Solomon, Ellinor Campbell, Janice Carpenter, John Carpenter, Angela Berry

Item	Description
<b>1. Welcome</b>	<b>NOTED:</b> Liz Wood welcomed all and acknowledged that we garden and meet on the land of the Eastern Maar and Wadawurrung people and that we pay our respects to Elders past, present and emerging. <b>NOTED:</b> The level of member attendance to this meeting is excellent, comprising the 31 members formally registered through ZOOM. With the quorum of 17 <sup>1</sup> members exceeded; the meeting was formally opened.
<b>2. Previous AGM</b>	<b>NOTED:</b> Motion 1: <i>“That the minutes of the 2021 AGM held October 3, 2020, are accepted”</i> Moved by: John Pahlow, Seconded by: Gretel Lamont Motion Accepted through a majority show of hands.
<b>3. 2022 Annual Report</b>	<b>NOTED:</b> Liz Wood, Gretel Lamont, Keith Bremner and Anne Whelan presented highlights from the 2022 Annual Report. The Annual Report was distributed via email to Members on September 2.
<b>4. 2020 Financial Statement</b>	<b>NOTED:</b> Motion 2: <i>“That the 2022 Financial Statement is accepted”</i> Moved by: Michelle Meehan, Seconded by: John Pahlow Motion Accepted through a majority show of hands.
<b>5. Membership and Plot Rental Fees</b>	<b>NOTED:</b> Motion 3: <i>“That the annual membership fees of \$30 per family, \$15 per individual and plot rental fee \$35 all remain unchanged for financial year 22/23”</i> Moved by: Marg Lacey, Seconded by: Keith Bremner Motion Accepted through a majority show of hands.
<b>6. Election of Committee</b>	<b>NOTED:</b> Nominations were received as follows: President: Liz Wood Vice President: Heather McKee Treasurer: Anne Whelan Secretary: vacant General Committee/Building & Maintenance Team Leader: Keith Bremner General Committee/Garden Team Leader: Gretel Lamont General Committee: Avril Blay

<sup>1</sup>The Committee Model Rules require 10% of the registered members attend the AGM to achieve a quorum. There were 172 members recorded at the June 2022 Committee resulting in a required quorum of 17.

Item	Description
	<p><b>NOTED:</b> With no other nominations contesting the designated positions, the following motion was put forward. Motion 4: <i>“To appoint the members as nominated to the committee positions as noted above”</i></p> <p>Moved by: Sue Philips, Seconded by: Michelle Meehan Motion Accepted through a majority show of hands.</p>
<p><b>7. AGM Closure</b></p>	<p><b>NOTED:</b> There being no other business the formal part of the meeting was duly closed at 8pm. Liz Wood then welcomed Guest Speaker, Dr Mark Garkaklis who gave an engaging presentation on Phytophthora Dieback.</p>
<p><b>8. Guest Speaker Dr Mark Garkaklis on “Phytophthora Dieback”</b></p>	<p><b>NOTED:</b> Mark delivered a captivating and somewhat alarming presentation on the biological threat of Phytophthora that is on our doorstep in the Surfcoast.</p> <p>Some key points from Mark’s presentation are:</p> <ul style="list-style-type: none"> <li>• It’s not a fungus, it is a mould-like pathogen <i>Phytophthora cinnamomic</i> that lives in the soil and attacks the roots and vascular tissue of host plants.</li> <li>• Kills many indigenous flora including grasstrees, banksias, isopogons, epacris and Tall Astelia.</li> <li>• Kills ornamental plants, horticultural and nursery stock and affects home gardens</li> <li>• Mainly moved by human activity—4WD, boots, mountain bikes, machines, road drainage</li> <li>• It is one of the most devastating biosecurity breaches in our Nation’s history, second only to the European rabbit</li> <li>• It is destroying our native bushlands, our First Nation’s and Natural heritage and we must control it</li> <li>• Management is a challenge, but some progress is finally being made in Victoria (Use of fungistatic agent phosphite, increases plant resistance, widescale use in WA, SA, NSW, Tas)</li> <li>• In our region, priority protection areas have been established: <ul style="list-style-type: none"> <li>○ Eastern Otways–Salt Creek Complex and Bald Hills</li> <li>○ Porcupine Creek Reference Area (Between Gellibrand and Forrest)</li> <li>○ Carlisle Heath</li> <li>○ Egans to Mt McKenzie</li> <li>○ Devondale</li> <li>○ Tall Astelia population in the Otways</li> </ul> </li> <li>• We can and must take personal responsibility for helping limit the spread; spread awareness of problem and treatment, avoiding infected areas, self-cleaning footwear (removal of soil and disinfecting e.g., with metho).</li> </ul> <p>On behalf of the Members, Liz thanked Mark for his excellent presentation, response to the many questions asked, and for all the vital work he is doing to address this major biological threat.</p>

**Attachment A: Registration and Attendance Report from ZOOM**

First Name	Last Name	Co-located member
Jens	Anders	
Helen	Berthelsen	Ian Laging
Avril	Blay	David Huck
Keith	Bremner	Mary Bremner
Kate	Bulling	
Davin	Hopper	
Kate	Driscoll	
John	Farhall	Sue Bennett
Mark	Garkaklis	
Gill	Gartlan	
Paul	Hermezc	
Helen	Jennings	Sue Phillips
Margaret	Lacey	Sarah More
Gretel	Lamont	Rod Tucker
Sue	Leavesley	
Kate	Long	
Heather	McKee	
Michele	Meehan	
John E	Pahlow	
Marcus	Rodda	Helen Purnell
Crina	Virgona	
Alison	Witcombe	
Liz	Wood	

**Attendee Count: 31**